



SUVA CITY COUNCIL

CHECK LIST – DEVELOPMENT APPLICATION

TOWN PLANNING SCHEME AMENDMENT (REZONING) APPLICATION

The prior Provisional Approval and Final Approval of the Director Town & Country Planning as required under Section 26 of the Town Planning Act (Cap 139) upon the recommendation of the Suva City Council. To facilitate, ease and speed up the process full submission of the accordance with the requirements of the Checklist should be made.

FOR OFFICIAL USE ONLY

GENERAL

Requirements	No	Provided	Comments
Rezoning Application Form	1		
Copy of Title	1		
Ownership letter where applicable	1		
Consent of Landlord (Director of Lands/ NLTB)			
Rates verification	1		
Copy of Tin	1		
Locality Plan Site Plan (1:100 - 10000)	3		
Planning Report on the proposal with Development Concept Plan (Optional) for major rezoning	1		
Water and Sewerage comments (optional for major rezoning)	3		
Drawing Title			
Agents Name and Business License Number			
Ministry of Environment comments as required under the EMA			

ACCEPTED

All proceedings requirements are included in the plan submitted

Signature:

Date:

No application will be accepted unless all the relevant sections have been completed and signed by the respective officers.